

AGENDA FOR THE APRIL 16, 2024
REGULAR MEETING OF THE
VILLAGE OF BAINBRIDGE
BOARD OF TRUSTEES HELD AT 6:30 PM IN THE
VILLAGE CLERK'S OFFICE

REGULAR MEETING

1. CALL TO ORDER
2. PLEDGE TO THE FLAG
3. APPROVAL OF MINUTES FROM PREVIOUS MEETING – regular meeting held March 19, 2024 and the special meeting held April 9, 2024
4. REPORTS
 - A. PUBLIC SAFETY – Tom Beames
 - B. PUBLIC WORKS – Jeff Webb
 - C. WATER & SEWER – Shane Nordberg
 - D. CLERK – Brenda Parsons
 - E. ANIMAL CONTROL – Scott Webb
 - F. MAYOR – Philip Wade
5. PUBLIC COMMENT PERIOD –
6. LICENSES AND PERMITS – Ed Gorton – Annual Health Fair 9/7
7. FINANCIALS REVIEW –
 - A. Treasurer's Report
8. CLAIMS -
 - A. Un-Audited Claims for April 2024:

- General Fund Abstract #11 in the amount of \$23,515.21
- Water Fund Abstract #11 in the amount of \$2,745.04
- Sewer Fund Abstract #11 in the amount of \$5,687.98

B. Audited Claims for March 2024:

- General Fund Abstract #10 the amount of \$15,877.54, check #'s 21997-22023
- Water Fund Abstract #10 in the amount of \$5,327.94, check #'s 5916-5922
- Sewer Fund Abstract #10 in the amount of \$4,743.13, check #'s 6384-6390

9. OLD BUSINESS

A. Inoperative Motor Vehicle Violations –

- 46 Kirby St. – black sedan, send letter

B. Accumulation of Junk Violations –

- 46 Pearl St. – Jeff contacted Mrs. Felldin, sent letters to tenant and owner, Jeff will speak to tenant
- 31 North Main – owner working on it
- 23 Bixby Street – owner no show in court, send appearance ticket to tenants

C. Sewer I&I Remediation Project – publishing RFQ for engineering firm

D. Water System Improvements Project – publishing RFQ for engineering firm

E. Use of ARPA Funds: see table at end of agenda, \$133,000 received, \$126,000 used or paid to date, must be committed by end of 2024. The backup generator is a major part of committed funds and dependent on FEMA grant.

F. Payne Solar Project – see proposed path

G. Sale of Walnut Ave. Property Across from Baseball Field – Berger has requested contract of sale from buyer's attorney

H. FEMA Grant for Backup Generator for Water Wells – no update from FEMA

I. USDA Grant Applications for water and sewer funding – signed and submitted to USDA

J. Kirby Street Water Main Repair – working on permits and proposed engineering contract from B&L

K. Resolution to approve 2024-25 Budget

L. CPRB Committee

M. CDBG Status – accepting applications

10. NEW BUSINESS

- A. Water/Sewer Adjustments # 218-223 (see attached)
- B. Schedule Organizational Meeting
- C. SRBC Grant Agreement Signature Approval –\$2,950.00
- D. Resolutions from Thoma for CDBG
- E. Future Projects Discussion:
 - Updates to procedures manual
 - Change payroll to every 2 weeks (from weekly)
 - Change workweek to Sun-Sat
 - Telephone lines audit
 - Update to comprehensive plan
 - Records room organizing project and grant
 - New contract for floodway maintenance
 - Zoning map updates
 - Code book updates and new format
 - Code book on website

11. CORRESPONDENCE

- Incoming –
- Outgoing –

12. ADDITIONS TO THE AGENDA

13. EXECUTIVE SESSION

14. ADJOURNMENT – Next Regular Meeting May 21, 2024

ARPA Funds Paid or Committed:

Project	Amount	Paid/Committed
Well #1 TV Inspection	\$4,535	Paid
Sewer Project SEQR and Bond Resolution work – B&L	\$5,000	Paid
Well #1 Rehabilitation – Layne Christensen	\$37K	Paid
Water System Engineering Study, Match for USDA Grant	\$10K	Paid
Back-up Generator for Wells – FEMA grant matching funds	\$10,120	Committed
Generator and Transfer Switch for Main St. Pump Station	\$40k	Waiting for actual quote
Lead pipe inventory project: B&L Contract amendment for grant application	\$3,000	Committed
USDA RD Sewer Project Environmental Report & Funding Assistance:	\$5,500	Committed
USDA RD Water System Funding Assistance:	\$5,000	Committed
USDA RD Water System SEQR and Environmental Report:	\$5,500	Committed
Fire Hydrant and Valve	\$6,000	Committed
Total to date	\$126,155	