

VILLAGE OF BAINBRIDGE BOARD OF TRUSTEES
REGULAR MEETING
HELD DECEMBER 19, 2023 AT 6:30 PM
IN THE VILLAGE CLERKS OFFICE,
33 WEST MAIN STREET BAINBRIDGE

CALL TO ORDER: Mayor Wade called the meeting to order at 6:30 PM

MEMBERS PRESENT: Mayor Wade, Deputy Mayor Taylor, Trustee Dann, Trustee Eisenberg, Trustee Mayes

ALSO PRESENT: Superintendent Webb, Chief Beames, Clerk/Treasurer Parsons, Deputy Clerk Loya

VISITORS: There were no visitors present.

MINUTES: Regular Meeting Held November 21

A copy of the minutes for the Regular Meeting held November 21, 2023 were distributed to the Board.

Trustee Eisenberg moved to approve the above minutes as presented, second by Deputy Mayor Taylor.

Vote: Ayes – Dann, Eisenberg, Mayes, Taylor, Wade
Noes – None
Carried.

Special Meeting held November 27

The Special Meeting Minutes of November 27, 2023 were distributed to the Board.

Deputy Mayor Taylor moved to approve the above minutes as presented, second by Trustee Eisenberg.

Vote: Ayes – Dann, Eisenberg, Mayes, Taylor, Wade
Noes – None
Carried.

REPORTS: Reports were received from Public Safety, DPW, Clerk, Animal Control and Mayor. Water & Sewer report was not received.

Deputy Mayor Taylor moved to accept the above reports as presented, second by Trustee Eisenberg.

Vote: Ayes - Dann, Eisenberg, Mayes, Taylor, Wade
Noes – None
Carried.

PUBLIC COMMENT: There were no visitors present

LICENSES & PERMITS: There were no licenses or permits

FINANCIALS REVIEW: The Treasurer’s Report through 11/30/23 was submitted to the Board as well as the proposed budget modifications below.

Budget Modifications

<u>From</u>	<u>To</u>	<u>Amount</u>
A9010.8 State Ret.	A190.4 Unalloc. Ins	\$ 736.30
F8320.45 SoS-Equ Maint.	F8310.2 Water Admin. Eqp	\$ 666.40
F8320.45 SoS-Equ Maint	F8310.45 Water Admin. Eqp	\$4,308.62
F8320.45 SoS-Equ Maint	F8340.1 SoS-Cont/Met Cal	\$ 97.50

Deputy Mayor Taylor moved to approve the above budgetary adjustments, second by Trustee Dann.

Vote: Ayes – Dann, Eisenberg, Mayes, Taylor, Wade
Noes – None
Carried.

CLAIMS: Un-audited Claims

Un-Audited Claims for December 2023:

- General Fund Abstract #7 in the amount of \$64,628.78

- Water Fund Abstract #7 in the amount of \$15,226.80
- Sewer Fund Abstract #7 in the amount of \$16,000.89

Trustee Eisenberg moved to approve the un-audited claims for November 2023 as stated above, second by Trustee Dann.

Vote: Ayes – Dann, Eisenberg, Mayes, Taylor, Wade
Noes – None

Carried.

Audited Claims for November 2023:

- General Fund Abstract #6 in the amount of \$25,846.23, Check #'s 21871-21899
- Water Fund Abstract #6 in the amount of \$4,369.51, Check #'s 5871-5875
- Sewer Fund Abstract #6 in the amount of \$5,367.02, Check #'s 6328-6335

Trustee Eisenberg moved to approve the audited claims for October 2023 as stated above, second by Trustee Mayes

Vote: Ayes – Dann, Eisenberg, Mayes, Taylor, Wade
Noes – None

Carried.

OLD BUSINESS:

Inoperative Motor Vehicle Violations

None pending.

Accumulation of Junk/Garbage

- 46 Pearl St. – write letter to Mrs. Felldin
- 31 North Main St. – No court due to weather, rescheduled
- 23 Bixby St. – No court due to weather, rescheduled
- 42 Greenlawn Ave. – No court due to weather, rescheduled

Sewer I&I Remediation Project

The Village received a grant award of 25% for the total project of \$1.6 million from WIIA.

Mayor Wade asked for a motion to sign the paperwork to accept the grant.

Trustee Dann moved to allow Mayor Wade to sign the grant award for the Sewer I&I Remediation Project, second by Trustee Eisenberg.

Vote: Ayes – Dann, Eisenberg, Mayes, Taylor, Wade
Noes – None
Carried.

Water System Improvement Project

The Village received a grant award of 70% for the total project of \$4.4 million from WIIA.

Mayor Wade asked for a motion to sign the paperwork to accept the grant.

Trustee Dann moved to allow Mayor Wade to sign the grant award of the Water System Improvement Project, second by Trustee Eisenberg.

Vote: Ayes – Dann, Eisenberg, Mayes, Taylor, Wade
Noes – None
Carried.

Use of ARPA Funds:

Mayor Wade said ARPA funds must be committed by 12/31/24 and spent by 12/31/25.

Payne Solar Project

Two employees from Scale Microgrids came to look at alternate routes with Mayor Wade on 12/18. He took them on a field trip to see the routes for themselves.

The Board discussed the route and other possibilities for the project.

They have applied to the IDA for a PILOT.

Sale of Walnut Ave. Property Across from Baseball Field

Buyer's attorney has reached out to our new Attorney. Clerk Parsons will reach out to Attorney Berger for status.

FEMA Grant for Backup Generator for Water Wells

Nothing from FEMA yet.

Report on USDA Grant Application

No news yet.

8 Pearl Street Demolition

Last bill was paid this month, we will get list of charges to send to Attorney Berger to submit as a municipal lien on the property.

Kirby Street Water Main Repair

Discussed with Chris Lawton from B&L, a new contract must be prepared for the repair. DEC requires a drawing signed by a PE (Professional Engineer) for the permit. Mayor Wade is hoping to get as built drawings of the Kirby Street culvert from Army Corps.

Parking Lot Lights

New lights are here and will be installed this week.

Kick-off Meeting for Police Reform Committee

Meeting will be held in the new year.

NEW BUSINESS:

Water/Sewer Adjustments

Adjustment #'s 202-204 were submitted to the Board for approval.

Trustee Mayes moved to approve adjustment #'s 202-204, second by Trustee Eisenberg.

Vote: Ayes – Dann, Eisenberg, Mayes, Taylor, Wade

Noes – None
Carried.

Proposed Sewer Rate Changes

Mayor Wade spoke about the sewer charges and what increases need to be made to keep up rising costs. The proposed adjustments to water and sewer rents were as follows:

Water rates inside the Village will be increased from \$2.65 per 1,000/ga. to \$3.20 per 1,000/ga.

Water rates outside the Village will be increased from \$3.50 per 1,000/ga. to \$4.05 per 1,000/ga.

Sewer rates inside the Village will be increased from \$3.95 per 1,000/ga. to \$4.50 per 1,000/ga.

Sewer rates outside the Village will be increased from \$4.75 per 1,000 ga. to \$5.30 per 1,000/ga.

Mayor Wade moved to accept the above changes to water and sewer rates effective immediately, second by Trustee Eisenberg.

Vote: Ayes – Dann, Eisenberg, Mayes, Taylor, Wade
Noes – None

Carried.

Chenango County Chenango SPCA Contract Vs. Delaware Valley Humane Society

The contract from SPCA has changed in that it is \$50 for each dog taken, with a minimum of 5 days charge. The Town of Bainbridge proposed splitting the cost of a contract with Delaware Valley Humane Society which would cost \$900 per year (half of the annual fee).

Trustee Eisenberg moved to accept the Chenango SPCA contract for 2024 and allow Mayor Wade to sign the contract, second by Trustee Mayes.

Vote: Ayes – Dann, Eisenberg, Mayes, Taylor, Wade

Noes – None
Carried.

Local Code Book Updates

Clerk Parsons get an update cost on the local laws we have approved with the new style books.

Susquehanna River Basin Consumptive Use Grant – Well #1

The SRBC is requiring that monitoring of Well #1 must be done using a device that will cost approximately \$6,000. Superintendent Webb will obtain a quote.

Mayor Wade would like to pursue a grant for the equipment to monitor the well.

Deputy Mayor Taylor moved to approve Mayor Wade to apply for a Susquehanna River Basin 2024 Consumptive Use Mitigation grant for the Well #1 monitoring equipment, second by Trustee Dann.

Vote: Ayes – Dann, Eisenberg, Mayes, Taylor, Wade
Noes – None
Carried.

Village Office Fire Alarm Upgrade

The fire alarm equipment has been delivered and will be installed when the wires are run by the DPW.

CORRESPONDENCE: Incoming – None
Outgoing – None

ADDITIONS: Superintendent Webb said the Ford F150 truck blew up and is at Smith Ford waiting to see if the warranty will cover any of the repair.

Employee luncheon is next Wednesday 12/27 at noon.

There are NYCOM webinars available for anyone interested.

Pathway to Clinton Park

Two quotes came in for assistance on preparing a grant application for a pathway to Clinton Park from the Village.

Trustee Eisenberg moved to hire B&L to assist with the grant application for the pathway to the park, second by Trustee Dann.

Vote: Ayes – Dann, Eisenberg, Mayes, Taylor, Wade
Noes – None
Carried.

EXECUTIVE SESSION: Trustee Eisenberg moved to go into Executive Session to discuss a personnel matter at 8:25 PM, second by Deputy Mayor Taylor.

Vote: Ayes – Dann, Eisenberg, Mayes, Taylor, Wade
Noes – None
Carried.

RETURN TO REGULAR SESSION:

Deputy Mayor Taylor moved to return to Regular Session at 8:47 PM, second by Trustee Dann.

Deputy Mayor Taylor moved to give Deputy Clerk Loya an increase of \$1.50 per hour retroactive to November 1, 2023 which was her 1-year anniversary, second by Trustee Mayes.

Vote: Ayes – Dann, Eisenberg, Mayes, Taylor, Wade
Noes – None
Carried.

ADJOURNMENT

Trustee Eisenberg moved to adjourn at 8:50 PM, second by Trustee Dann

Mayor Wade adjourned the meeting at 8:50 PM