

VILLAGE OF BAINBRIDGE BOARD OF TRUSTEES  
PUBLIC HEARING AND REGULAR MEETING  
HELD ON AUGUST 17, 2021 IN THE TOWN HALL  
15 NORTH MAIN STREET, BAINBRIDGE AT 6:30 PM

PUBLIC HEARING

- CALL TO ORDER: Mayor Wade called the public hearing to order at 7:00 PM
- Mayor Wade stated that the purpose of the Public Hearing was to receive comments from the public concerning Local Law #3 of 2021, Establishing a Civilian Police Review Board.
- PUBLIC COMMENT: There were no visitors present.
- Mayor Wade asked if the Board had any questions concerning the proposed Local Law, they did not.
- Trustee Taylor moved to adjourn the public hearing at 7:02 PM, second by Trustee Mayes.
- Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade  
Noes – None  
Carried.
- CALL TO ORDER: Mayor Wade called the Regular Meeting to order at 7:03 PM.
- MEMBERS PRESENT: Mayor Wade, Deputy Mayor Campbell, Trustee Eisenberg, Trustee Mayes, Trustee Taylor
- ALSO PRESENT: Clerk Parsons, Chief Caratelli, Superintendent Webb
- VISITORS: There were no visitors present.
- MINUTES: The minutes from the July 20, 2021 Public Hearing and Regular Meeting were distributed to the Board.
- Trustee Taylor move to accept the July 20, 2021 Public Hearing and Regular Meeting minutes as presented; second by Deputy Mayor Campbell
- Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade  
Noes – None  
Carried.

REPORTS:

Reports were received from:

PUBLIC SAFETY – Casey Caratelli  
PUBLIC WORKS – Jeff Webb  
WATER & SEWER – Shane Nordberg  
CLERK – Brenda Parsons  
ANIMAL CONTROL – Scott Webb – no report  
MAYOR – Philip Wade

Trustee Taylor moved to approve the above reports as presented, seconded by Trustee Eisenberg.

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade  
Noes – None  
Carried.

PUBLIC COMMENT:

There was no one present from the public

LICENSES AND  
PERMITS:

Mr. Mark Champlin - Gazebo

Mr. Mark Champlin submitted a Village Buildings and Grounds Request to play music in the Gazebo in the Village Park on Fridays from 6:00 PM to 8:00 PM beginning September 3<sup>rd</sup>.

Trustee Eisenberg moved to approve the request from Mr. Champlin, second by Trustee Taylor

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade  
Noes – None  
Carried.

Ms. Vivian Valle put in a request to sell hot dogs in the Village Park on Saturday's from 6:00 AM to 3:00 PM.

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade  
Noes – None  
Carried.

Mayor Wade moved to refer the permit from Ms. Valle to the Saturday Open Market Manager (Bainbridge Chamber has the permit) permittee of the park, second by Trustee Taylor.

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade  
Noes – None  
Carried.

FINANCIALS REVIEW: The Treasurer's Report for June 2021 was distributed to the Board.

CLAIMS: Un-Audited Claims for August 2021

Mayor Wade moved to accept the following claims for August 2021:

- General Fund Abstract #3 in the amount of \$18,777.89
- Water Fund Abstract #3 in the amount of \$3,416.17
- Sewer Fund Abstract #3 in the amount of \$7,936.83

Second by Trustee Taylor.

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade  
Noes – None  
Carried.

Audited Claims for July 2021:

Deputy Mayor Campbell moved to accept the following claims for July 2021,

- General Fund Abstract #2 in the amount of \$47,431.55, Check #'s 20915-20945
- Water Fund Abstract #2 in the amount of \$3,224.61, Check #'s 5542-5545
- Sewer Fund Abstract #2 in the amount of \$131,843.35, Check #'s 5933-5941

Seconded by Trustee Taylor.

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade  
Noes – None  
Carried.

OLD BUSINESS: Inoperative Motor Vehicles

10 Prospect St. (Matthews) – appearance ticket.

15 Tyler St. (Cummings) - There is a vacant lot on Prospect St. with two vehicles – letter will be sent to the owner.

### Water Projects

Mayor Wade said that we have received the ARPA funds and recommended that they be used for some of the high priority water projects that need to be done.

The first is to TV (inspect) the backup well (well #1) on River Street to determine what is blocking the pump from dropping to the required depth, and determine possible corrective actions. The Board would like a quote to TV the well.

Trustee Taylor moved to obtain a quote to TV the well, second by Deputy Mayor Campbell.

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade  
Noes – None

Carried.

### Potential Revisions to Local Law Section 57 Unsafe Buildings

Mayor Wade reported on speaking to the Town of Hamilton Clerk about their law and how they enforce it.

### Civilian Police Review Board – Local Law

Mayor Wade asked if there were any questions from the Board. There were none.

### Local Law #3 of 2021

**Trustee Eisenberg RESOLVED,**

WHEREAS, a resolution was duly adopted by the Village Board of the Village of Bainbridge for a public hearing to be held by said Board at the Town Hall, 15 North Main Street, Bainbridge, New York at 6:30 PM on Tuesday, August 17, 2021 to hear all interested parties on a proposed Local Law entitled “A Local Law adding Chapter 6 Establish Civilian Police Review Board”.

WHEREAS, notice of said public hearing was duly advertised in The Evening Sun, the official newspaper of the Village on the 10<sup>th</sup> day of August 2021 and

WHEREAS, said public hearing was duly held at the Town Hall on August 17, 2021 and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed Local Law, or any part thereof; and

WHEREAS, the Village Board of Trustees of the Village of Bainbridge, after due deliberation, finds it in the best interest of the Village to adopt said Local Law,

NOW, THEREFORE, the Village of Bainbridge Board of Trustees hereby adopts said Local Law as Local Law No.3 of 2021 and the Village Clerk is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Village of Bainbridge, and to file said Local Law with the Secretary of State.

Resolution was seconded by Trustee Taylor.

Roll Call Vote: Campbell – Aye, Eisenberg - Aye, Mayes - Aye, Taylor - Aye, Wade - Aye

Resolution #2021-25 was unanimously carried.

#### Sexual Harassment Training

The sexual harassment training has not been completed due to Clerk Parsons being out. She will get the links sent out as soon as possible.

#### NEW BUSINESS:

#### NBT ACH Service

After researching the services provided by NBT for paying bills, it was determined that we do not need the ACH service which comes with a cost of \$25 per month. We can pay bills using our on-line banker service which is free.

#### 2021 Chenango County, NY Hazard Mitigation Plan

Mayor Wade and Deputy Mayor Campbell worked on updating the Hazard Mitigation Plan with the County. A resolution is required to accept the updated plan.

Deputy Mayor Campbell RESOLVED,  
WHEREAS; all jurisdictions within Chenango County have exposure to natural hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS; The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS; a coalition of Chenango County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Chenango County; and

WHEREAS; the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Village of Bainbridge, Chenango County, New York State;

- 1) Adopts in its entirety, the 2021 Chenango County Hazard Mitigation Plan Update (the "Plan") as the jurisdiction's Hazard Mitigation Plan, and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.

- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Mitigation Planning Committee as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in the Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County not less than every five years.

Resolution was seconded by Trustee Taylor

PASSED AND ADOPTED on this 17 day of August, 2021 by the following vote:

Roll Call Vote: Campbell - Aye, Eisenberg - Aye, Mayes - Aye, Taylor - Aye, Wade - Aye

Resolution #2021-26 was unanimously carried.

Standard Work Day

The Board discussed the standard work day for Deputy Clerk.

Mayor Wade RESOLVED,

BE IT RESOLVED, that the Village of Bainbridge, Location code 40282, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

<u>Title</u>	<u>Standard Work Day (Hrs/day)</u>
Deputy Clerk	6

Resolution was seconded by Trustee Eisenberg

Roll Call Vote: Campbell – Aye, Eisenberg – Aye, Mayes – Aye, Taylor – Aye, Wade – Aye

Resolution #2021-27 was unanimously carried.

#### ARPA Funds

The Board discussed using a portion of the funds for TV-inspecting the backup well earlier in the meeting. A quote will be received and depending on what the findings for the well are, some of the funding may be used to take corrective actions on the well.

#### USDA RD Application

Mayor Wade and Clerk Parsons are working on the application for funding. Mayor Wade asked for a Resolution to complete the USAD RD Application.

Trustee Taylor RESOLVED,

BE IT RESOLVED that, the Village of Bainbridge Board of Trustees authorizes the Mayor (Philip Wade) to review and electronically sign the following documents required as part of the USDA RD application for a grant for a Water System Engineering Study for the Village of Bainbridge, and retain copies for review by any Board member upon request:

1. Assurance Agreement
2. Assurances – Non-Construction Programs
3. Certifications for Contracts, Grants and Loans (Lobbying)
4. Certification regarding Debarment
5. Certification Regarding Drug-Free Workplace
6. Equal Opportunity Agreement
7. Certification Regarding Prohibited Tying Arrangements
8. Certifications Regarding Credit Elsewhere
9. Compliance with 1900-D and 2 CFR 400 Disclosure act.

Resolution was Seconded by Trustee Eisenberg.



Roll Call Vote: Campbell – Aye, Eisenberg – Aye, Mayes - Aye, Taylor – Aye, Wade - Aye

Resolution 2021-28 was unanimously carried.

#### Trailer next to Harmon Home

Mayor Wade asked what the status of the property at 100 North Main is. He asked about code violations at this property since the foundation is open and could be dangerous. People are living in the camper at this property and there is also junk motorcycle parts and trash strewn about the property.

Superintendent Webb said that there is nothing in the code prohibiting them from staying in the camper. He was told the property was being sold but that there is a lien against the property so that has delayed the closing.

He will check on the open foundation and also send a trash/junk letter to the owner.

#### Great American Property

There are high weeds and small trees overgrowing this property. Superintendent Webb said that he had a letter sent to the owner about the weeds.

Mayor Wade said that the Great American property will be auctioned off in September. He would like to get the word out to attract perspective buyers.

#### 4 Towns Forward

Mayor Wade is part of this group and they are working toward collaboration between their perspective Villages.

#### Unsafe Tree on Front St.

We received a complaint about a tree in front of 13 Front St. that is diseased and in danger of falling down.

Superintendent Webb has reached out to several tree companies, the tree will be taken down as soon as we can get a tree company here.

CORRESPONDENCE: Incoming –

Outgoing –

ADDITIONS TO THE  
AGENDA:

Chenango County Waste Haulers Agreement

The Chenango County Waste Haulers Agreement was received and Mayor Wade would like authorization to sign the annual agreement.

Trustee Taylor moved to allow Mayor Wade to sign the annual Chenango County Waste Haulers Agreement, second by Trustee Mayes.

Vote: Ayes – Campbell, Eisenberg, Taylor, Wade  
Noes – None  
Carried.

ADJOURNMENT:

Deputy Mayor Campbell moved to adjourn at 8:15 PM, second by Trustee Mayes.

Mayor Wade adjourned the meeting at 8:15 PM.

Brenda L. Parsons  
Clerk/Treasurer