

MINUTES FOR THE JULY 20, 2021
PUBLIC HEARING AND REGULAR MEETING
OF THE VILLAGE OF BAINBRIDGE
BOARD OF TRUSTEES HELD AT 6:30 PM IN THE
TOWN HALL, 15 NORTH MAIN STREET, BAINBRIDGE

PUBLIC HEARING

- CALL TO ORDER: Mayor Wade called the public hearing to order at 6:45 and asked for a resolution to open the public hearing
- Trustee Taylor RESOLVED to open the public hearing to receive comments for the CDBG Community Planning Grant, resolution was seconded by Trustee Eisenberg.
- Vote: Ayes – Campbell, Eisenberg, Taylor, Wade
Noes – None
Resolution #2021- 20 was carried.
- MEMBERS PRESENT: Mayor Wade, Deputy Mayor Campbell, Trustee Eisenberg, Trustee Taylor
- EXCUSED: Trustee Mayes
- ALSO PRESENT:
- PUBLIC COMMENT: There was no one present for the public hearing.
- Mayor Wade stated that the Village needs to initiate an engineering study to prioritize the issues with the water system, i.e., Kirby Street culvert, aging water lines, dead end on Johnson Street, fire protection, water meters and meter reading software.
- He said that the maximum award grant is \$50K and there is a cash match of 5% required by the Village. The grant must be finalized and submitted by July 30, 2021.
- ADJOURNMENT: Mayor Wade RESOLVED to close the public hearing at 6:46 PM, resolution was seconded by Trustee Taylor.
- Vote: Ayes – Campbell, Eisenberg, Taylor, Wade
Noes – None
Resolution #2021-21 was carried.

CALL TO ORDER: Mayor Wade called the regular meeting to order at 6:47 PM

MINUTES: The minutes from the June 15, 2021 meeting were distributed to the Board.

Trustee Taylor move to accept the June 15, 2021 minutes as presented; resolution was second by Trustee Eisenberg

Vote: Ayes – Campbell, Eisenberg, Taylor, Wade
Noes – None
Carried.

REPORTS: Reports were received from:

PUBLIC SAFETY – Casey Caratelli
PUBLIC WORKS – Jeff Webb
WATER & SEWER – Shane Nordberg
CLERK – Brenda Parsons (oral report)
ANIMAL CONTROL – Scott Webb – no report
MAYOR – Philip Wade

Trustee Taylor moved to approve the above reports as presented, second by Eisenberg.

Vote: Ayes – Campbell, Eisenberg, Taylor, Wade
Noes – None
Carried.

PUBLIC COMMENT: There was no one present from the public

LICENSES AND
PERMITS:

Mr. John Potter – Gazebo in Pathfinder Park

Mr. John Potter submitted a Village Buildings and Grounds Request for the gazebo in Pathfinder Park on August 7, 2021 from 11:00 AM to 2:30 PM for a wedding.

Trustee Eisenberg moved to approve the request from Mr. Potter, second by Trustee Taylor

Vote: Ayes – Campbell, Eisenberg, Taylor, Wade
Noes – None
Carried.

Mr. Jerry Deagen – Baseball Field

Mr. Jerry Deagen submitted a Village Building and Grounds Request for the Baseball Field on 8/16/21-10/16/21 at 5:00 PM and 7:00 PM Tuesdays and Thursdays and 8:00 AM and 1:00 PM on Saturdays.

Mayor Wade asked if he submitted a certificate of insurance. Clerk Parsons said he did not but she will ask him for one.

Trustee Eisenberg moved to approve the request from Mr. Deagen pending receipt of indemnification, seconded by Trustee Taylor.

Vote: Ayes – Campbell, Eisenberg, Taylor, Wade
Noes – None
Carried.

Ms. Erin Collins (Children’s Librarian) – Park & Gazebo

Ms. Erin Collins, the children’s librarian, submitted a request to use the Park & Gazebo on Wednesday’s 10:30 to 11:30 AM from August 4th through September 30th.

Trustee Taylor moved to approve the request from Ms. Collins, seconded by Trustee Eisenberg.

Vote: Ayes – Campbell, Eisenberg, Taylor, Wade
Noes - None
Carried.

Mr. Philip Wade – Old Time Band

Mr. Wade submitted an application for the Old Time Band to hold concerts in the park on 7/16, 7/30, 8/13 and 8/17.

Trustee Taylor moved to approve the permit submitted by Mr. Wade, seconded by Trustee Eisenberg.

Vote: Ayes – Campbell, Eisenberg, Taylor
Abstain – Wade
Noes – None
Carried.

FINANCIALS REVIEW: The Treasurer's Report for June 2021 was distributed to the Board.

CLAIMS: Un-Audited Claims for July 2021

Deputy Mayor Campbell moved to accept the following claims for July 2021:

- General Fund Abstract #2 in the amount of \$47,431.55
- Water Fund Abstract #2 in the amount of \$3,224.61
- Sewer Fund Abstract #2 in the amount of \$131,843.35

Second by Trustee Taylor.

Vote: Ayes – Campbell, Eisenberg, Taylor, Wade
Noes – None
Carried.

Audited Claims for June 2021:

Deputy Mayor Campbell moved to accept the following claims for June 2021,

- General Fund Abstract #1 in the amount of \$62,496.85, Check #'s 20889-20908
- Water Fund Abstract #1 in the amount of \$5,834.02, Check #'s 5530-5536
- Sewer Fund Abstract #1 in the amount of \$5,422.22, Check #'s 5920-5927

Seconded by Trustee Taylor.

Vote: Ayes – Campbell, Eisenberg, Taylor, Wade
Noes – None
Carried.

OLD BUSINESS: Inoperative Motor Vehicles

Appearance ticket sent to 77 North Main St. (Hacker) – They did not appear in Court; we are now waiting on the Court.

73 North Main (Petzold) – 10 days will be up on the 18th. This property is being sold and the cars belong to the new owner.

Clerk Parsons will send a letter to new owner after the closing.

10 Prospect St. (Matthews) – Ten-day letter was sent and the 10 days have expired, we will send an appearance ticket.

15 Tyler St. (Cummings) - There is a vacant lot on Prospect St. with two vehicles – letter will be sent to the owner.

Water Projects

Water projects are on hold pending the Bridge NY grant as well as other grant applications.

Proposed Park Policy Draft Discussion

Mayor Wade and Trustee Eisenberg worked on the Park Policy, they tried to keep it simple but effective.

Trustee Taylor moved to adopt the park policy dated 7/21 (attached), second by deputy Mayor Campbell

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade
Noes – None

Carried.

Potential Revisions to Local Law Section 57 Unsafe Buildings

Tabled until next month.

CDBG Community Planning Grant Commitment Resolution

Deputy Mayor Campbell RESOLVED,

WHEREAS, the Village of Bainbridge (Village) is seeking to pursue a New York State Housing and Community Renewal Community Development Block Grant (CDBG) Community Planning Grant to fund an engineering study of Village’s existing water system (i.e., the “Project”); and

WHEREAS, the CBDG Community Planning Grant is applied for through the New York State Consolidated Funding Application process; and

WHEREAS, the CBDG Community Planning Grant requires a 5% cash match of the awarded grant amount from Village funds; and

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that the Village of Bainbridge, if awarded the CBDG Community Planning Grant for a Drinking Water Assessment Study, hereby commits to provide the required 5% cash match of the \$50,000 grant application, equivalent to \$2,500; and it is further

RESOLVED AND DETERMINED, that the Mayor of the Village of Bainbridge is hereby authorized to prepared and sign a letter of commitment to the cash match, to be attached to the final CBDG Community Planning Grant application; and it is further

RESOLVED AND DETERMINED, that this Resolution shall take effect immediately.

Resolution was seconded by Trustee Eisenberg.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Deputy Mayor Campbell: Aye

Trustee Eisenberg: Aye

Trustee Taylor: Aye

Mayor Wade: Aye

Noes – None.

Resolution #2021-22 was carried.

CDBG Community Planning Grant, Civil Rights, Equal Employment Opportunity and Section 3 Policy Resolution

Trustee Taylor RESOLVED,

WHEREAS, the Village of Bainbridge (Village) is seeking to pursue a New York State Housing and Community Renewal Community Development Block Grant

(CDBG) Community Planning Grant to fund an engineering study of Village's existing water system (i.e., the "Project"); and

WHEREAS, the CBDG Community Planning Grant is applied for through the New York State Consolidated Funding Application process; and

WHEREAS, the CBDG Community Planning Grant application requires the Village to affirm certain policies, statutes, regulations, and Executive Orders.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED, that the Village of Bainbridge accepts the Civil Rights, Equal Employment Opportunity, and Section 3 Policy, which is in accordance with the following statutes, regulations, and Executive Orders:

- Title IV of the Civil Rights Act of 1964 (42 USC 2000d et seq. 24 -CFR Part 1)
- The National Affordable Housing Act of 1990 (42 USC 12832)
- The Rehabilitation Act of 1973, Section 504, as amended (29 USC 794) 24 CFR Part 8
- The Age Discrimination Act of 1975 (42 USC 6101 et seq.)
- Executive Order 11246, as amended by Executive Order 11375
- Title VIII of the Civil Rights Act of 1968 (42 USC 3601 et seq.), as amended by the Fair Housing Amendments Act of 1968 [the Fair Housing Act]
- Executive Order 11063, as amended by Executive Order 12259
- Section 3 of the Housing and Community Development Act of 1968, as amended (24 CFR Part 135)
- Executive Orders 12138, 11625, 12432, as amended
- 24 CFR Part 85; and it is further

RESOLVED AND DETERMINED, in accordance with the above statutes, regulations, and Executive Orders, the Village of Bainbridge will adhere to the following policy in the implementation of its CDBG funded programs:

The Village of Bainbridge will not exclude participation from, deny program benefits to, or discriminate in awarding program funds to any person based on race, color, national origin, religion, sex, age, sexual orientation or disability. Furthermore, the Village will take affirmative steps to accommodate the varying needs of disabled/handicapped individuals in order to afford equal access to any CDBG funded program.

With respect to employment opportunities, the Village of Bainbridge will promote equal opportunity to the above groups as well as Minority and Woman Owned Business Enterprises in the procurement of goods and services required to implement a CDBG program. Furthermore, to the greatest extent feasible, the Village will promote the procurement of services to firms owned or that employ substantial numbers of low- and moderate-income persons, as well as firms that are located in the Village's local service area.

With respect to fair housing practices, the Village will take necessary actions to promote fair housing and prevent housing discrimination in the implementation of the Village's housing program.

; and it is further

RESOLVED AND DETERMINED, that this Resolution shall take effect immediately.

Resolution was seconded by Deputy Mayor Campbell.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Deputy Mayor Campbell: Aye

Trustee Eisenberg: Aye

Trustee Taylor: Aye

Mayor Wade: Aye

Noes – None.

Resolution #2021-23 was carried.

Fair Housing Policy Resolution

Deputy Mayor Campbell RESOLVED,

WHEREAS, the Village of Bainbridge (Village) is seeking to pursue a New York State Housing and Planning Grant to fund an engineering study of Village's existing water system (i.e., the "Project"); and

WHEREAS, the CBDG Community Planning Grant is applied for through the New York State Consolidated Funding Application process; and

WHEREAS, the CBDG Community Planning Grant application requires the Village to affirm certain policies, statues, regulations, and Executive Orders.

NOW, THEREFORE, BE IT

RESOLVED AND DETERMINED, that the Village of Bainbridge accepts the Fair Housing Policy prohibiting discrimination in housing as described below in Section One:

Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), as amended, prohibits discrimination in the sale, rental, and financing of dwellings, and in other housing-related transactions, based on race, color, national origin, religion, sex, familial status (including children under the age of 18 living with parents or legal custodians, pregnant women, and people securing custody of children under the age of 18), and disability.

The People of the State of New York have in the New York State Constitution, Article IX, Section 2, delegated the responsibility to local government units to adopt regulations designed to promote the public health, safety and general welfare of its citizenry. Therefore, be it enacted by the Village Board of the Village of Bainbridge, Chenango County, New York; and it is further

RESOLVED AND DETERMINED, that the Village of Bainbridge accepts the Fair Housing Policy prohibiting discrimination in housing as described below in Section Two, Purpose:

For the purpose of providing and ensuring fair housing opportunities for all within the jurisdiction of the Village of Bainbridge, the Village Board hereby prohibits discrimination on the basis of sex, race, creed, age, familial status, color, national origin, religion, disability (physical or mental), sexual orientation, marital status, military status or victims of domestic or dating violence in the sale, rental, financing, or provision of brokerage services for housing within the jurisdiction of the Village of Bainbridge; and it is further

RESOLVED AND DETERMINED, that the Village of Bainbridge accepts the Fair Housing Policy prohibiting discrimination in housing as described below, Lands for Which this Policy Applies:

This policy shall apply to all areas within the jurisdiction of the Village of Bainbridge; and it is further

RESOLVED AND DETERMINED, that this Resolution shall take effect immediately.

Resolution was seconded by Trustee Taylor.

The question of the adoption of the foregoing resolution was duly put to a vote, and upon roll call, the vote was as follows:

Deputy Mayor Campbell: Aye
Trustee Eisenberg: Aye
Trustee Taylor: Aye
Mayor Wade: Aye
Noes – None

Resolution #2021-24 was carried.

The foregoing resolution was thereupon declared duly adopted.

Civilian Police Review Board – Local Law

The Local Law was reviewed by Chief Caratelli as well as Attorney Westfall, with several changes being made.

Trustee Eisenberg moved to schedule a public hearing on Tuesday, August 17, 2021 at 6:30 PM, seconded by Trustee Taylor.

Vote: Ayes – Campbell, Eisenberg, Taylor, Wade
Noes – None
Carried.

Sewer I&I Study

The study has been completed by Barton & Loguidice and will be on the 2022 IUP. They would like to attend the next Board meeting to discuss the study. Trustee Taylor would like to get the information prior to the meeting and have them come at 6:00 PM to present and answer questions.

Pathway to Clinton Park

Mayor Wade discussed this with the Town Board, they are still interested in pursuing a grant for this project.

NEW BUSINESS:

Notice of ARPA Payment Information

The State send a letter stating that the Village is eligible for \$133,097 for ARPA Coronavirus Local Fiscal Recovery. We will receive one half this Summer and the other half in Summer 2022.

Bankruptcy Filing

The Village received a copy of the motion to modify the bankruptcy filing for Tim and Lisa Harmon. This will not affect any payments to the Village.

Sexual Harassment Training

Clerk Parsons has received the link for Sexual Harassment Training for Village employees. She will send the link to the

Department Heads and have them make sure their employees complete the training.

Mayor Wade moved that everyone in the Village attempts to complete the Sexual Harassment Training by August 17, seconded by Trustee Eisenberg.

Vote: Ayes – Campbell, Eisenberg, Taylor, Wade
Noes – None

Carried.

CORRESPONDENCE: Incoming – ZBA Minutes 6/23

Outgoing –

ADDITIONS TO THE
AGENDA:

Master Meter

Clerk Parsons said that the last time she contacted Master Meter for help they told her they couldn't help her. She feels that the \$750 we pay yearly for support is a waste of money and does not feel we should pay it.

Mayor Wade moved to not pay the yearly support fee of \$750.00 to Master Meter, seconded by Trustee Taylor.

Vote: Ayes – Campbell, Eisenberg, Taylor, Wade
Noes – None

Carried.

ADJOURNMENT: Deputy Mayor Campbell moved to adjourn at 8:33 PM, seconded by Trustee Eisenberg.

Mayor Wade adjourned the meeting at 8:38 PM.

Brenda L. Parsons
Clerk/Treasurer