

VILLAGE OF BAINBRIDGE
BOARD OF TRUSTEES
REGULAR MEETING HELD JUNE 16, 2020
AT 6:30 PM IN THE TOWN HALL GALLERY

CALL TO ORDER: Mayor Wade called the meeting to order at 6:34 PM

MEMBERS

PRESENT: Mayor Wade, Deputy Mayor Campbell, Trustee Eisenberg, Trustee Mayes, Trustee Taylor

ALSO PRESENT: Chief Caratelli, Superintendent Webb, Clerk Parsons

MINUTES: Deputy Mayor Campbell moved to accept the minutes of the May 19, 2020 as presented, second by Trustee Taylor.

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade
Noes – None
Carried.

REPORTS: Reports were received from Public Safety, DPW, Clerk, Animal Control and Mayor.

Mayor Wade asked who the summer hires for DPW are. Superintendent Webb said they are Trevor Ross and Jonathan Palmatier. He said they are working in the flood way and will be for at least a month. He added that there will be more than enough work for them this summer.

Superintendent Webb said that he got the CHIPS award letter. He feels that we should be able to do some sidewalks despite the estimated 20% decrease in funding.

Deputy Mayor Campbell moved to accept the above reports as presented, second by Trustee Mayes

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade
Noes – None
Carried.

LICENSES AND
PERMITS:

Mayor Wade brought up the subject of the Open-Air Market. Deputy Mayor Campbell said that the Chamber would like to start holding the Open-Air Market on Saturdays.

Trustee Taylor said that he was told a plan has to be sent to the County before businesses open.

Deputy Mayor Campbell said the Chamber has had a park manager for the past two years. The Board said that either the manager of the park or the Chamber must submit a plan to the County for opening.

FINANCIALS: The Treasurer's Report for month ending May 31, 2020 was presented to the Board as well as the balance sheet, expenditures and revenues.

CLAIMS: Unaudited claims for June 2020

The unaudited claims for June 2020 were as follows:

General Fund Abstract #1 in the amount of \$76,466.04
Water Fund Abstract #1 in the amount of \$4,796.09
Sewer Fund Abstract #1 in the amount of \$2,963.71

Deputy Mayor Campbell moved to approve the unaudited claims as stated above, second by Trustee Taylor.

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade
Noes – None
Carried.

Audited Claims for May 2020

The audited claims for May 2020 were as follows:

General Fund Abstract #12 in the amount of \$9,269.42, Check #'s 20476-20495
Water Fund Abstract #12 in the amount of \$1,951.94, Check #'s 5391-5397
Sewer Fund Abstract #12 in the amount of \$2,243.62, Check #'s 5753-5759

Deputy Mayor Campbell moved to approve audited claims as stated above, second by Trustee Mayes.

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade
Noes – None
Carried.

OLD BUSINESS: Inoperative Motor Vehicles

A letter was received from Mr. Cummings concerning the vehicles that he was cited for. Superintendent Webb will talk to him about the letter.

Clerk Parsons received a call concerning a junk car at 22 Bixby Street. Superintendent Webb checked the property and there is a green junk car at this property which was covered by a piece of plywood that blew down. Clerk Parsons will send a letter.

Street Light Replacement Project

Mayor Wade has signed the NYSEG letter agreement for the streetlight LED replacement and submitted the replacement lamp schedule for all Village streetlights. A side benefit is that two incorrect billings by NYSEG will be corrected and the Village will receive a refund of over \$2,000.00

Unsafe Building

Trustee Eisenberg spoke to Mr. Newbauer about the unsafe building on Tyler Street. Mr. Newbauer said he would have it taken care by our July board meeting.

Tobacco Free Policy

Trustee Eisenberg asked if there is anyone who is not happy with the policies concerning use of tobacco on Village properties. No one had an issue with the present policy, therefore, the Board decided not to pursue a new tobacco free policy.

Grants Status

There are no new opportunities for water engineering study grants at this time. The sewer engineering study paperwork has been signed and returned to EFC. We are now awaiting instructions on the next step.

No Parking on Prospect St.

Tabled until a public hearing can be held.

County Tax Foreclosure Property Sale

The County has not set a date for the tax sale.

Article 78 Court Date

The court date for the Article 78 is June 18, 2020. Attorney Westfall will contact us after the hearing.

NEW BUSINESS: Budgetary Transfers

Clerk Parsons presented the following 2019-20 budgetary transfers to correct expenditure overages for the Board's approval:

<u>FROM ACCT:</u>	<u>BUDGETARY TRANSFERS – GENERAL TO ACCT:</u>	<u>AMOUNT:</u>
A3120.1	A3120.2	\$ 216.98
A5110.42	A5110.41	\$ 370.94
A5110.42	A5110.44	\$ 53.35
A5110.42	A5110.45	\$1,094.20
A5110.42	A5110.46	\$2,275.31
A5110.47	A5110.48	\$ 88.86
A5110.42	A5110.49	\$ 431.53
A7110.41	A5989.200	\$ 500.00
A1410.2	A1410.4	\$ 89.39
A1410.495	A1410.43	\$ 125.49
A1410.2	A1410.44	\$ 17.32
A1410.41	A1410.46	\$ 92.24
A1410.41	A1410.47	\$ 443.48
A3120.1	A1420.4	\$ 690.00
A5650.4	A8010.1	\$ 278.52
A9030.8	A9010.8	\$1,381.10
A9060.8	A9010.8	\$3,439.18
A5110.1	A9010.8	\$ 388.74
A1620.44	A1620.43	\$ 807.24

BUDGETARY TRANSFERS - WATER

<u>FROM ACCT:</u>	<u>TO ACCT:</u>	<u>AMOUNT:</u>
F8330.43	F8310.43	\$ 42.52
F8320.45	F8320.42	\$1,373.07
F8310.1	F8340.1	\$1,578.83
F8320.4	F8340.1	\$ 200.73
F8320.4	F9010.8	\$ 134.18
F8320.45	F9060.8	\$ 913.89

BUDGETARY TRANSFERS - SEWER

<u>FROM ACCT:</u>	<u>TO ACCT:</u>	<u>AMOUNT:</u>
G8120.41	G8120.2	\$1,135.16
G9060.8	G8120.44	\$ 620.00
G8120.47	G8120.46	\$ 19.48
G8130.49	G8130.42	\$ 43.36
G8130.48	G8130.43	\$1,126.93
G8130.41	G8130.45	\$ 322.82
G8110.1	G9010.8	\$ 156.80

Deputy Mayor Campbell moved to approve the above budgetary transfers, second by Trustee Taylor.

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade

Noes – None

Carried.

Penalty Forgiveness

A resident from 18 Kirby St. asked for penalty forgiveness on their 4/20 water/sewer bill. However, the check that was sent for the account was returned. The amount for a returned check is \$25.00 and the penalty amount was \$25.77. The Board decided that due to the returned check, the penalty could not be forgiven.

Status of Unused NYSEG Meter Removal

There are three electric meters at locations that have not had any electric usage in several years. They are Walnut Ave. well house, Walnut Ave baseball field, and Newton Town water tank. Clerk Parsons contacted NYSEG, the services are scheduled to be discontinued on 6/17/20.

ADDITIONS: Retirement Resolution

The NYS Retirement System requires a Standard Work Day Resolution for Trustee Mayes.

Mayor Wade RESOLVED,

BE IT RESOLVED, that the Village of Bainbridge/40282 hereby establishes the following standard work day for the title and will report the officials to the New York State and Local Retirement based on their record of activities (see attached).

Resolution was seconded by Deputy Mayor Campbell.

Vote: Ayes – Campbell, Eisenberg, Taylor, Wade

Noes – None

Abstain – Mayes

Resolution #2020- was carried.

ADDITIONS: Mobile Homes or RV's in the Village

Superintendent Webb said that he has three people that would like to have an RV parked on a vacant lot and would like to hook to the sewer and water. Village Local Laws for water and sewer connection are written to allow for water and sewer connections for permanent structures only. RV's parked temporarily on vacant lots would not meeting this requirement. It is not clear if RV's are considered mobile homes or motor vehicles. After much discussion, the Board decided more research should be done concerning this topic.

Interest Free Period for Village Taxes

The State has issued an executive order that allows municipalities to extend the interest free period for property taxes for 21 days to offer some relief to taxpayers affected by Covid-19. Mayor Wade

submitted an application to allow the Village to qualify for the extension.

Trustee Taylor moved to extend the interest free period to pay the 2020-21 Village Taxes for 21 days, second by Trustee Eisenberg

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade
Noes – None

Carried.

Clerk Parsons asked how to notify tax payers of the extension. Mayor Wade said that he will post the notice on Facebook, in Community Connects and in the Weekly Star.

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade
Noes – None

Carried.

Insurance Costs for S. Rupakus

Deputy Clerk Rupakus notified Mayor Wade about an issue they are having with payments toward the insurance deductible. The HRA deductible is paid monthly by the Village and her family has already reached the maximum deductible, therefore, the payments from the insurance company cannot be paid until the Village pays them.

Trustee Taylor moved to pay for six months deductible (July-December) for Clerk Rupakus's family in the amount of \$3,600.00, second by Eisenberg

Vote: Ayes – Campbell, Eisenberg, Mayes, Taylor, Wade
Noes – None

Carried.

ADJOURNMENT: Trustee Taylor moved to adjourn at 8:39 PM, second by Trustee Eisenberg.

Mayor Wade adjourned the meeting at 8:39 PM.